

Agenda
Regular Meeting of the City Council
Monday, April 11, 2005

I. Call to Order

A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meetings: To approve the minutes of the regular meeting held Monday, March 28, 2005. Addendum #1

B. Gambling Exempt Permit: To approve the Application for Exempt Permit submitted by the Spring Grove Lions Club for a raffle to be held on the Houston County Fairgrounds, 1212 East Main Street, on August 21, 2005, requesting also waiver of the waiting period.

C.

D.

Council Action:

IV. Visitors and Communications

A. Administrative Coordinator

1. Seal Coat Bids: Review Seal Coat Bids and award to successful bidder. Addendum #2

Council Action:

2. Zoning: Discuss the measurement for front yard setbacks on properties adjacent to a curve.

Council Action:

3. Zoning – Haas: Kevin Haas requests the Council re-zone a parcel of land, described and illustrated in the enclosed Addendum adjacent to C.S.A.H #12, currently owned by Dean Foltz from Agricultural to Residential. Mr. Haas apparently intends to purchase the parcel of land on a Contract For Deed and at some future date build a home on the property.
Addendum #2a

Council Action:

- B. Garbage Collection: Mathias Harter wishes to comment to the Council on encouragement to bid the garbage collection contract when the current contract between Richard's Sanitation and the City Of Caledonia expires August 31, 2005. No formal action by the Council will be necessary at this time.
Addendum #3

- C. Concession Stand: Helen Olson, representing Woodland Industries, will address the Council on a proposal for Woodland Industries to operate the stand. There may also be a party present who would operate the stand as an individual.

Council Action:

- D. Use of City Logo: Jamie Burg wishes to address the Council concerning the use of a city logo, being the turkey emblem, for imprinting on collectables he would build and sell.

Council Action:

E.

F. Communications

1. Ltr Aquila, 3-23-05. Addendum #4
2. Meeting, Chamber of Commerce, 4-13-05. Addendum #5
3. LMC Friday Fax, 4-1-05. Addendum #6
4. Bulletin, SE League of Municipalities, 4-5-05. Addendum #7
5. The Wheel, April 2005. Addendum #8
6. Bluff Country, April 2005. Addendum #9

V. Claims

- A. Prepaid Claims: Consideration of the Prepaid Claims for March 2005.
Addendum #10

Council Action:

- B. Claims Payable: Consideration of the Claims Payable for March 2005.
Addendum #11

Council Action:

VI. Old Business

- A. North Kingston Street Parking: Enclosed is a summary of responses received from Kingston Street residents concerning parking from Lincoln Street northward to McKinley Street. Addendum #11a

Council Action:

- B. Police Department Staffing: The Council Committee (Morey / Fisch) will present their recommendations for hire to police officer position.

Council Action:

- C. Fire Barn Repair: Review any bids received for repair and improvement to the Fire Barn. Addendum #12

Council Action:

- D. Comprehensive Plan: Discuss the approach for accomplishment of the Comprehensive Plan.

Council Action:

E.

F.

VII. New Business

- A. Custodial Position: Enclosed is the Job Description for Head Custodian. Discuss possible return of custodial position to full time or contracted.

Determine whether or not the Job Description should be changed to include additional or lesser duties. Council may choose to refer to Committee.
Addendum #13

Council Action:

- B. Recreational Vehicle Ordinance: Enclosed is a copy of the proposed, draft ordinance for recreational vehicles. At the meeting I will touch upon the primary points of the ordinance. Addendum #14

Council Action:

- C.
- D.

VIII. Clerk's Report:

- A. Election Data: Enclosed is an article from the *Caledonia Argus* and another document received from Pete Johnson concerning voting machines and laws, originally intended to apply to the 2006 Elections. Addendum #15
- B. Wellhead Protection: Enclosed is a letter from the Minnesota Department of Health addressing an extension for accomplishing a draft for a wellhead protection plan.
- C. Tri-County Electric Cooperative Election: On or about March 30 I sent copies of the ballot form to each council member to vote for positions at Tri-County Electric Cooperative. Please return them at the council meeting, Monday, April 11. I will tally the votes of the council and cast the official vote according to the majority for each question.
- D. Police Activity Report: Enclosed is the Police Activity list and summary for March 2005. Addendums #17 & #17a
- E. Journey Lineman Course: Tim Evans is interested in starting the Journey Lineman's Course. Enclosed is a copy of the terms under which Jamie Breeser, previously a member of the Electric Department, undertook the course. There have undoubtedly been a number of changes since year 2000 when Mr. Breeser entered the course. The terms would have to be adjusted to consider those changes. Addendum #18
- F. Sanitary Sewer Backup Insurance: I will explain this in further detail at the meeting, but in summary, the City several months ago applied for additional insurance coverage which would in essence be a no fault / no questions asked insurance for damages done to properties because of sanitary sewer

backup. Tom Danielson, Danielson Insurance Agency made the application and the insurance company contacted Tony Klug, asking several questions about maintenance of system. The insurance company response was just received. Their finding is that the City does not qualify for this coverage and will not qualify until certain changes are made to our operations and maintenance procedures and schedules and documentation of maintenance operations are accomplished. Addendum #19

- G. Discharge Monitoring Report: Enclosed is the Discharge Monitory Report for March 2005 showing a Monthly Average Total Nitrogen Level of 6.10 mg/l. Addendum #20

- H.

- I.

- IX. Miscellaneous Items

- A.

- B.

- C.

- X. Adjournment